

Help Wanted:

Tasks for Students

Optional and often fun.

Instructions: If you want to help out, please fill in your name by the task wanted and then fill in the date it will be done by. You can even make up your own task if you think it will help. It's good to get the extra things students do recorded. We also needed a better way to communicate things the coordinator needs help with. Once you fill out your task of choice, email this form to the coordinator -- frances.collins-dusseault@iowa.gov. Thanks a million, you guys are amazing.

Task	Who is doing it	Any needed materials	Selected Due Date	Notes
Create a visual breakdown of the IYC legislative schedule	Aditi Dinakar	No	Complete	This was a need Aditi saw and invented a response to. I've attached the visual to the website. Good work.
Design an IYC flyer		Ask Coordinator for needed start materials	Monday Aug. 20th (negotiable)	Flyer will be used to both promote and remind members of regional meetings (we've decided to change some locations).
Create new letter head to reflect both IYC and new DHR "look" -- 1 page document		Old Letterhead (ask coordinator for this)	Monday Aug 20th (negotiable)	
Create a how-to and basic rules for IYC use of social media --1 or 2 page document				IYC needs a written how-to on how students can access IYC social media and basic protocols for what gets posted. This will be a part of the important documents in the program. The coordinator is not very educated about social media in comparison to students.